

HCA International Limited	GROUP POLICIES & PROCEDURES
DEPARTMENT: All Relevant Clinical Departments	POLICY DESCRIPTION: The decontamination of Nasendoscopes, TOE and ultrasound probes and non-lumened medical devices.
EFFECTIVE DATE: 20.02.08	
REVIEW DATE: 20.02.11	PAGE: 1 of 3
REPLACES POLICY: N/A	APPROVED BY: Dr Geoff Scott & Dr John Holton (ICS Ltd Consultant Microbiologists) Date 20.02.08
RECOMMENDED BY: The Corporate Control of Infection Committee	

<p>1. SCOPE</p> <p>All users of Nasendoscopes/Transoesophageal probes/Ultrasound probes/Non-lumened medical devices.</p>
<p>2. PURPOSE</p> <p>To ensure:</p> <ul style="list-style-type: none"> ▪ The above mentioned equipment is decontaminated by a validated and traceable process between usages. ▪ Staff training is in place to ensure staff are competent in decontamination procedures and have an understanding of accountability issues.
<p>3. POLICY</p> <ul style="list-style-type: none"> ▪ Optimally all probes/scopes are decontaminated using a trackable and validated automated process such as AER (Automated Endoscope Reprocessor). ▪ A sufficient number of scopes/probes should be purchased by departments to achieve this goal. ▪ If physical disinfection is required a scientifically validated product must be used incorporating a system for tracking and staff training encompassing all stages of the procedure.
<p>4. PROCEDURE</p> <p>If manual decontamination of a scope/probe is to be undertaken the use of a sheath is strongly recommended while the item of equipment is use.</p> <p>A scientifically validated product must be used if manual decontamination is being undertaken.</p> <p>The approved product is the Tristel Sporicidal Wipes System which incorporates a</p> <ul style="list-style-type: none"> ▪ Pre-clean wipe ▪ Sporicidal wipe ▪ Rinse wipe ▪ Audit/traceability trail <ul style="list-style-type: none"> • Do NOT use if the wipe sachet or foam bottle has been damaged.

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STEP 1

- Put on gloves.
- Take a PRE-CLEAN SACHET, tear and remove wipe, alternatively use a detergent wipe.
- Unfold the wipe and layout on the palm of your hand, clean scope until soil and organic matter have been visibly removed from the scope or probe.
- Discard the wipe and gloves into clinical waste.
- Wash your hands

STEP 2

- Put on a clean pair of gloves.
- Take a SPORICIDAL WIPE SACHET, tear and remove wipe.
- Unfold the wipe and layout on the palm of your hand.
- Take lid off TRISTEL ACTIVATOR FOAM BOTTLE and pump TWO measures of foam onto wipe.
- Scrunch the wipe until it is covered with foam, wait 15 seconds.
- Wipe the surface of the scope – All areas of the scope must come into contact with the wipe at least once.
- Once the entire surface has been wiped and covered with the TRISTEL ACTIVATOR FOAM wait 30 seconds.
- Discard the wipe into clinical waste.

STEP 3

- Take a RINSE WIPE SACHET, tear and remove wipe.
- Unfold the wipe and layout on the palm of your hand.
- Thoroughly wipe the surface of the scope which has been decontaminated.
- Discard the wipe and gloves into clinical waste.
- Wash your hands

The scope is now ready to be used on the patient. Tristel Wipe Edge Quality Audit Trail book MUST be completed and signed by the individual responsible for carrying out the decontamination process.

- Staff who are using the Tristel decontamination process must receive prior training and be assessed in proficiency.

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- Staff training must be initially obtained from an approved product supplier and if necessary may be cascaded departmentally.
- It is the responsibility of the clinical departmental managers to ensure that training processes are in place.

At the end of the clinic the naso-endoscope is sent to the Endoscopy Unit to be processed through an Automated Endoscope Reprocessor.

5. SANCTIONS

Failure to comply with decontamination policy may result in disciplinary action and/or litigation processes.

REFERENCES / RELATED POLICIES:

BSG Guidelines For Decontamination of Equipment for Gastrointestinal Endoscopy. British Society of Gastroenterology (2005).

HSC 200/032 Decontamination of Medical Devices.

HCA Infection Control Manual.

Winning Ways (2003) Working together to reduce Healthcare Associated Infection in England. Department of Health.